



15<sup>th</sup> September 2009

Dear Parent/Guardian of

Your son/daughter has chosen to participate in the Duke of Edinburgh Award Scheme.

Please complete the Participant Enrolment Form and return with your payment of **£15.00** to the **Main Office by Friday 18<sup>th</sup> September 2009** (for you and your child's security we recommend that you make payments by Parentpay wherever possible, alternatively, please make cheques payable to Monmouth Comprehensive School). In accordance with the school's Health and Safety Procedure, failure to do this will result in your child not being able to take part in this activity.

Please note that extra curricular sessions for the D of E Award on Tuesdays or Thursdays commence next week, students will not be able to complete the electronic enrolment process unless payment has been made.

**If you require a reminder of your username and password for ParentPay please email Mrs Charlotte Williams at [charlotte.williams@monmouthcomp.monm.sch.uk](mailto:charlotte.williams@monmouthcomp.monm.sch.uk)**

Yours sincerely

B Church

**PARENTAL CONSENT FORM**

**CR**

**Closing Date: Friday 18<sup>th</sup> September 2009**

Name of Student \_\_\_\_\_

Form \_\_\_\_\_

I agree that my child may take part in the special activity to participate in the **D of E Award Scheme**

An Emergency contact telephone number is \_\_\_\_\_

I wish to make you aware of the following medical information regarding my son/daughter relevant to this activity:

I am aware that:-

1. Except for visits abroad insurance arrangements are the same as for pupils in school, i.e. that the Authority only provides cover against proven or agreed negligence by the Authority and its employees.
2. I understand it is my responsibility to make my own insurance arrangements for personal accident cover for my daughter/son for school activities in the UK.

I give permission for my daughter/son to travel in a minibus/coach/private car.

Signed \_\_\_\_\_ (Parent/Guardian) \_\_\_\_\_ (Date)



Headteacher: Carole Herman MA

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